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Trustee, Student Hubs

About Student Hubs

Student Hubs believes that when students are supported to tackle social challenges, learn about issues and connect with each other, both communities and students benefit. Working closely with university partners across the UK, we provide students with opportunities to shape, lead and take part in a wide range of social action activities in their communities.

Our vision is of a society in which every student engages with social and environmental challenges during their time at university, empowering them to become socially active citizens for life.

Role Description

Student Hubs is now 10 years old. We are looking for Trustees who will help drive forward the next stage of development for the organisation.

This is an excellent opportunity to support the growth of a young, innovative charity devoted to inspiring young people to make a difference, now and in the future. In this role, you would help to shape the strategy of a fast-moving organisation, working with fellow Trustees who hold experience and knowledge from various sectors.

We are looking for Trustees who share our belief that young people should graduate from university as engaged citizens, and that universities should be providing them with the opportunities and support they need to make this a reality. We are looking for Board members with a broad range of experience, as outlined in the person specification below.

Role Summary

To be an active member the Board of Trustees, fulfilling its responsibilities for the governance and strategic direction of the organisation and acts in compliance with its governing document, charity and company law and other relevant legislation.

To support and where appropriate, to challenge the CEO and senior staff to help achieve the mission of the organisation.

In addition to the general responsibilities of a Trustee & Director, we are looking for Trustees who will achieve the following.

1. Main Responsibilities of Trustees

Strategy:

- Working with the Board and CEO to provide strategic oversight of Student Hubs' work
- Providing specific advice and guidance to the CEO and staff members on your area(s) of expertise where appropriate

Ambassador Role:

- Act as an ambassador to help promote the organisation, representing the organisation at key events and meetings
- Developing key relationships with funders, Government, sector bodies and other major stakeholders

As a Board Member:

- Attending and actively contributing to Board meetings, and additional committees or working groups where appropriate
- Sitting on senior appointment panels if required
- Supporting the Chair to appraise the performance of the CEO where appropriate

2. Person Specification**Qualities**

The ideal candidate will have:

- A strong interest in and enthusiasm for Student Hubs Vision, Mission and Values
- Prior experience of committee and/or trustee work
- Independent judgement to help hold the CEO to account
- A range of relevant contacts, to whom they are willing to advocate on Student Hubs' behalf
- A willingness to devote the necessary time and effort to their duties
- A good understanding of governance and the responsibilities of trustees and company directors

Experience

We are looking for Trustees with experience of one or more of the following:

- Leadership experience in a small-medium charity, social enterprise or small business
- Work in the Higher Education Sector, at a strategic level. In particular, somebody who has experience of working within or with Widening Participation teams, departments responsible for the Student Experience, or Student Services
- An excellent understanding of the Higher Education policy environment, either through work for a university or a sector body
- Generating corporate income, and a willingness to utilise contacts to support Student Hubs' fundraising goals
- Leading communications/marketing teams, with demonstrable examples of successful communications campaigns in the third or private sectors
- Working closely with charities or social enterprises from within the private sector – as funders and/or strategic partners
- Tech development and strategy

3. Commitment

Term of office: Each term of office is for a maximum of **3 years**. A Chair may hold office for a maximum of 6 years (2 full terms) providing their total service as a trustee does not exceed 9 years.

Time commitment: The board meet **four times per year** in London or Oxford - meetings are midweek and held during the day, lasting 2-3 hours each. In addition to Board Meetings, other contact – usually via email or by telephone – may be necessary.

The role is unpaid. We do pay travel and accommodation expenses if required to attend meetings.

If you are interested in this role please send an expression of interest, including a cover letter, to Jennifer Ekelund, Vice Chair, Jennifer.ekelund@studenthubs.org.